

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
December 16, 2024
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:35 P.M.*
 - i. *Present: Scott Holewinski*
 - a. *Chris Rhode*
 - b. *Lauren Sowinski - absent*
 - c. *Paul Sowinski*
 - d. *Lisa Bauknecht*
- *Clerk, Lauren Sowinski is absent, Town Chair will take notes in her absence.*
- *There were 5 visitors*

2. Approval of the Agenda

- **Motion:** 1. Paul S. 2. Chris R. ...to approve the agenda as posted. 3 ayes. Carried.

3. Approval of the minutes from the regular monthly meeting on November 11, 2024

- **Motion:** 1. Paul S. 2. Chris R. ... to approve the minutes. 3 ayes. Carried.

4. Treasurer's Report

- **Motion:** 1. Paul S. 2. Chris R. ... to approve the Treasurer's Report with an ending balance of \$97,914.70. 3 ayes. Carried.

5. Approval of vouchers

- **Motion:** 1. Chris R. 2. Paul S. ... to approve the vouchers with a balance of \$48,827.26. 3 ayes. Carried.

6. Public comments

- A. Tony Pharo – Oneida County Economic Development – gave an update on broadband grant coming forward. It is called a bead grant.

7. Correspondences:

- A. IRS Issue
 - i. *Scott H. gave update that Dylan from Tom Tiffany's office is still working on this.*
- B. Update on the contract with the new assessor
 - i. *Scott H. signed the contract, dated 11-11-2024*
- C. Update on the contract for professional services for Town and Country Engineering, Inc. for Rolling Acres Dr
 - i. *Scott H. signed the contract, dated 11-26-2024*

- *D. Scott H. mentioned that the Town Clerk should take the Board of Review Certification training to be held on January 31, 2025.*
8. Closed session to discuss employee wages and benefits for 2025
- **Motion:** *1. Scott H. 2. Paul S. ... to go into closed session to discuss 2025 employee wages and benefits. Roll call vote, 3 ayes. Carried.*
 - **Motion:** *1. Scott H. 2. Chris R. ... to give employees a 3.3% raise in 2025, starting with the first full pay period in January 2025. Roll call vote, 3 ayes. Carried.*
 - **Motion:** *1. Scott H. 2. Paul S. ... to return to open session. Roll call vote, 3 ayes. Carried.*
9. Return to open session and announce any motions made during closed session
- *Scott H. announced the motions made in closed session.*
10. Discuss the Health Savings Account – HSA for Town employees
- *Chair presented a HSA plan to the Board*
 - **Motion:** *1. Paul S. 2. Chris R. ... to have the Town Chair follow through with the HSA plan as presented. 3 ayes. Carried.*
11. Go over dates for bidding and accepting agricultural road grant for Rolling Acres Dr
- *Scott H. provided a document with dates listed for bidding and awarding the bid*
12. Road work/Town Hall report
- **Motion:** *1. Chris R. 2. Paul S. ... to accept the reports as presented. 3 ayes. Carried.*
13. Set the date for the next board meeting January 20, 2024 at 5:30 P.M.
14. Adjourned at 8:05 P.M.
15. Future Agenda Items
- A. Veteran's Park Signage
 - B. Coordinated Comprehensive Plan
 - C. Update the 5-year road plan